

### **Summer School Teacher of Science (Residential)**

We are seeking an enthusiastic and dedicated Summer School Science Teacher (Natural Sciences) to join our team during the summer months. The Summer School Teachers will be responsible for delivering engaging and interactive lessons to international students, aged 13 - 17, who will be attending our residential summer school programme. The teachers will work closely with the Director of Summer School, Director of Studies, and other staff members to create a memorable and educational experience for the students.

Contract Type: Temporary, Full-time

Duration: 35 days (Monday 1<sup>st</sup> July to Sunday 4<sup>th</sup> August (inclusive))

Salary: £660 - £720 per week depending on qualifications and experience

(£739.66 - £806.90 per week including holiday pay)

### **About Padworth College and Summer School**

Padworth College is an independent boarding and day school located in the charming village of Padworth, near Reading in the United Kingdom. The College provides a supportive and nurturing environment for students aged 14 - 19, offering a range of academic programmes designed to prepare students for university and future career opportunities.

Padworth Summer School is unique because it is organised by the school itself. It offers a variety of academic options and modules for students aged 13 - 17 during the summer months of July and August. The focus is not only on academic development, but also on character building. We aim for everyone in our community, including staff and students, to cultivate five important character virtues: being a team player, being kind, being self-disciplined, being engaged, and being reflective. Our ultimate goal is to encourage creativity, boost confidence and independence, and create lasting memories in a safe and supportive environment.

### **Responsibilities:**

#### **Academic**

- Become familiar with the PSS syllabus, materials and resources for your specific subjects during induction period.
- Plan and deliver high-quality lessons to international students in line with the project-based curriculum provided.



- Support Director of Studies, organising, setting up and running the Hackathons.
- Leading and showing enthusiasm when on Business visits and University taster days, ensuring these are kept academic in nature.
- Foster a positive classroom environment that encourages student participation, interaction, and learning.
- Develop creative and stimulating teaching materials and resources that cater to a range of abilities and learning styles.
- Utilise a variety of teaching strategies, technologies, and methodologies to ensure an engaging and dynamic learning experience.
- Monitor and assess student progress to provide timely and constructive feedback.
- Create and maintain a safe and inclusive learning environment where students feel valued and supported.
- Collaborate with the Summer School Head of Sport and Activities and other staff members to support and participate in extracurricular activities, excursions, and cultural events.
- Always ensure adherence to our safeguarding and health and safety policies.
- Maintain accurate records of student attendance, progress, and any incidents or concerns.
- Arriving promptly for each lesson and teaching until the end of the class.
- Managing student behaviour and promoting good conduct both in and outside the classroom.
- Providing cover if necessary to enable teachers to conduct peer observations.
- Providing cover for sick/absent teachers in liaison with the Director of Studies
- Supporting teachers with general lesson preparation and planning.
- Assisting the Director of Studies in keeping the staff work room organised and tidy.
- Responding to ad-hoc academic management tasks as and when they arise in conjunction with the Director of Studies.

### Enrichment

- Take part in one half-day university taster day/business HQ visit followed by an excursion as well as one full-day excursion each week and attend the relevant briefings for these days.
- Collaborate with the Summer School Head of Sports and Activities and other staff members to support in any extracurricular activities, excursions, and festivals



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- Assisting or leading on a maximum one evening trips per week between 7 – 10pm (Cinema, Bowling, Ice-Skating) as per activities rota. More details will be given at orientation training.
- Ensure adherence to our safeguarding and health and safety policies at all times.
- Supporting on arrivals and departures day. This may include going to the airport for student arrivals/departures or staying on campus for teambuilding activities or departures duties.
- Remaining professional at all times when representing the College on or off campus

## Boarding and Pastoral

- Assisting Head of Boarding and Pastoral and boarding parents with enforcing rules in the Residences
- Assisting with accommodation and room preparations, including labels for doors
- Assisting with clear up of accommodation blocks on the 4<sup>th</sup> August
- Assisting with a night-time fire drill in liaison with relevant boarding parents
- Providing cover for boarding parents on occasions of absence including potentially staying in the boarding residence overnight
- Reporting any students who appear unwell to the Head of Boarding and Pastoral and/or Assistant Director
- Dealing with any emergency situation that may arise during the night in order to ensure the safety of students and staff
- Making time to talk to and, more importantly, to listen to students throughout the day
- Maintaining good communication with the boarding parents and senior management team to ensure the best possible pastoral care of students

## Person Specification:

- Bachelor's Degree is essential. Preferably in a relevant subject area (e.g., Maths, Science, Social Sciences, Engineering, Chemistry)
- A recognised teaching qualification (e.g., PGCE, QTS, CELTA, DELTA) is highly desirable. 120-hour TEFL qualifications are not accepted unless recognised as a Level 5 by Ofqual
- Proven experience in teaching international students, preferably in a summer school or similar educational setting



- Excellent knowledge and understanding of teaching methodologies, and assessment methods
- Strong communication and interpersonal skills, with the ability to build rapport with students, colleagues, and parents
- Flexible and adaptable approach to teaching, with the ability to differentiate instruction to meet the needs of a diverse student body
- Enthusiasm for cultural exchange and the ability to create a supportive and inclusive environment for students from different backgrounds
- Excellent organisational and time-management skills, with the ability to manage multiple responsibilities and meet deadlines
- Commitment to professional growth and development, including staying updated with current educational practices and trends
- A valid enhanced DBS (Disclosure and Barring Service) check or willingness to obtain one

#### **Hours of work:**

Teaching: Teachers will teach a maximum of 21 hours of class per week between 9am – 3pm Mondays, Tuesdays, Thursdays, Fridays. They will be required to support on one university taster day/business HQ visit each Wednesday 9am – 1.30pm, as well as the following half-day excursion 1.30 – 6pm on the same Wednesday. Teachers will also support on one full day excursion per week (Saturday) between 8am – 6pm.

Enrichment: Residential Teachers will have a maximum of one evening duty per week 7 – 9.30p, which is usually a trip to bowling, the cinema or ice-skating.

Teachers will receive a full 24-hour period off each week which is generally a Sunday. Meals and accommodation are provided for the duration of the contract.

#### **Application Process:**

If you are passionate about teaching and working with international students in a summer school setting, we would love to hear from you.

To apply for the Summer School Teacher position, please complete an application form and upload a covering letter here: [PSS Application Form](#)

Shortlisted candidates will be invited for an interview.



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All applicants must have the right to work in the UK.

*Padworth College, including Padworth Summer School implements safeguarding protocols in all aspects of our working practices and is committed to safeguarding and promoting the welfare of children and young people. All successful applicants will be required to undergo child protection screening, including checks with past employers and the Disclosure and Barring Service, this may include social media checks. January 2025*